

**WEST PASCO MODEL PILOTS ASSOCIATION, Ltd.
BY-LAWS**



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ARTICLE I – MEMBERSHIP

1. Prospective members who have expressed a desire to join the association may be voted into the association at a regularly scheduled meeting following a review of their application at a prior meeting of the Board of Directors.
2. A current AMA membership card along with a completed WPMPA membership application must be presented to be considered for membership.
3. Any association officer may accept applications for membership.
4. Family memberships with reduced fees are available. (See Article II, "Dues and Fees").
5. Members who are delinquent in dues and fees who are in violation of the association's rules and regulations will be referred to the Board of Directors for appropriate action in accordance with the following procedures.
 - A. A complaint against any alleged violator of AMA or club rules must be submitted to the Board of Directors in writing. The complaint must contain all relevant details such as alleged offense, time, date, etc. and it must be signed.
 - B. The Board will review such complaints and, if necessary, will send the alleged violator a letter of warning for a first offense.
 - C. For a second or repeated offense the parties involved will be invited to attend the next scheduled Board meeting to present their case. At that time the Board will decide whether the matter should go before the membership for a vote on expulsion of the violator(s).
 - D. Expulsion from membership shall be by a majority vote of the members present and voting at any regular club meeting. The member whose expulsion is in question shall be given prior notice of, and opportunity to be heard at the meeting at which their expulsion is to be decided.
 - E. Expulsion for a violation of AMA or club rules will be in effect for a period of one year from the date of expulsion and any dues shall be forfeited. The former member will not be able to reapply for membership until a period of one year has expired.
 - F. Any member expelled because of the above action may not fly at the club field at all, even as a guest.
6. All members shall present their renewed AMA card to the club Treasurer at the beginning of each calendar year to verify AMA membership. A 30-day non-flying grace period beginning on January 1st will be allowed for a member to provide a current AMA card to the Treasurer. The member's club membership card for the new year will be held by the Treasurer until AMA verification is provided.
7. New members will be administered a qualification flight test upon joining the association in accordance with the current qualification program. New members will not be allowed unsupervised flying until the qualification test is passed.

ARTICLE II - DUES AND FEES

1. A new member shall be assessed a \$50.00 initiation fee and pro-rated dues payable upon acceptance of membership. Thereafter, dues for the coming year will be paid annually on or before December 31st of each year.
2. Each additional adult family member who resides in the same household as the principal member shall be required to pay the initiation fee and one-half the annual dues.
3. Each family member who resides in the same household but is less than 19 years of age by July 1st of any given year shall pay only one half the annual dues for the year.
4. Any non-family member who is not 19 years of age by July 1st of any given year shall pay the initiation fee and only one-half of the annual dues for that year.
5. The yearly dues for continuing members for each new are due by December 31st of the preceding year. Failure by a member to pay the annual dues for the coming year by December 31st of the current year will result in automatic dismissal of the member from the association. Any member dismissed for non-payment of annual dues by the deadline will be required to apply for membership in the association as a new member. Payment of another \$50.00 initiation fee will be required in addition to the annual dues.
6. It is the sole responsibility of each member to make their yearly dues payment on or before December 31st of each year. The association waives any responsibility of notification.

ARTICLE III - MEETINGS

- 1 The associations required annual Board of Directors meeting shall be held on the last Wednesday of January each year unless the day is a legal holiday. In that event, the Board shall select an alternate date which shall not be more than two weeks from the date established by these by-laws. As needed, additional Board meetings may be held during the year. The need for these additional meetings will be determined by the Board as well as the time and place of the meetings.
- 2 Regular general meetings of the association shall be held once each month (except June and July) at a time and place designated in advance by the Board of Directors.
- 3 Special meetings may be called by the President or requested by written petition of three or more members of the Board of Directors. At least three days' notice must be given to members affected by a special meeting.
- 4 At least five members of the Board must be present to constitute a quorum for the transaction of business.

ARTICLE IV – AMENDMENTS

1 Proposals to amend the Constitution, By-Laws, or field use of flying rules may be made by the Board of Directors or by any member in good standing at a regular meeting. Copies of the proposed amendment(s) shall be provided to all members at least seven days prior to the meeting at which the amendment(s) will be discussed.

2 To allow for adequate time to notify the membership, the final form of the amendment(s) will be voted on at a subsequent meeting of the association and shall become part of the Constitution, By-Laws, or field use of flying rules if passed by a two-thirds majority of the members present.

ARTICLE V - VOTING

1. All voting at association meetings shall be by voice vote except for election of officers and members of the Board of Directors. Election of officers and members of the Board shall be by popular vote by members in good standing. The voting shall be by secret written ballots of those members present and by absentee written secret ballots as described in this Article.

2. At any regular or special meeting, if a majority of the members present so demand, any issue may be voted on by having it written on a secret ballot.

3. When an issue is to be voted on by secret ballot, the chairperson of the meeting shall appoint a committee of three members who shall act as "Inspector of Election". One of the three inspectors shall be appointed as supervisor. The supervisor of the election shall create the "Official Ballot". Only one "Official Ballot" shall be available to each member in good standing. Only the supervisor of the election may distribute the "Official Ballot". Members who are unable to attend the election may obtain an absentee "Official Ballot" from the supervisor of the election. The absentee ballot must be returned by mail or returned by hand to the supervisor of the election prior to the close of voting at the election meeting. Any member, who requests an absentee ballot, or a ballot at the election meeting, will be checked off the Master Roster list. This list will consist of members in good standing at that time. Voting will end when the supervisor of the election announces at the election meeting that the voting is over. After this announcement, no other ballots will be accepted or recognized by the "Inspectors of Election". All ballots will be embossed with the club seal, and they will be the only ones accepted by the supervisor of the election. At the conclusion of the balloting, the committee shall tally the votes and certify in writing to the chairperson the results of the voting. Candidates may be allowed to watch the vote tally or to assign a proxy to witness the vote tally. The vote tally will be announced with a listing of all candidates and their respective number of votes. The vote tally will be printed in the Newsletter following the election. A certified copy of the results shall be signed by the "Inspector of Election" and affixed to the minutes of the meeting. An "Inspector of Election" shall not be a candidate for office or personally interested in the question voted on.

4. A member who is unable to attend a meeting where an issue (other than the election of officers) is to be voted upon may vote by proxy. Proxy votes must be in writing and must be witnessed.
5. Nomination for club officer or board members must be made at the October meeting prior to the general election meeting in November. Nominees must be both present and eligible at the time of nomination. Nominees must agree to run for the particular position at the nomination meeting when nominated. Failure either to get a second on the nomination or failure of the nominee to accept the nomination renders the nominee ineligible. Persons unable to attend the nomination meeting that wish to be nominated must, no less than one week prior to the meeting, submit in writing their intentions to run for election and for what position. Written intent must be presented to a club officer or board member. As unforeseen events could cause an individual to miss the nomination meeting, it is suggested that all potential candidates submit their intention in writing.
6. Eligibility for office requires that the nominee be a full member in good standing. Junior members are not eligible. Nominees must have attended minimum of five general meetings during the calendar year leading up to the nomination meeting. As attendance is a contributing factor to eligibility, attendance is required to be taken at each general and special meeting. The method of taking attendance shall be a sign in sheet which will be circulated at each meeting. It is the responsibility of the individual member, and not the club officer, to make sure to sign the attendance sheet. Members, who have not attended the required number of meetings due to illness or due to their length of membership in the club, may ask the membership to decide upon their eligibility during the nomination meeting.
7. All candidates, nominated or incumbent who wish to run for re-election, shall be given the opportunity to present their views and platform in writing. These platforms shall be printed in the Newsletter prior to the election. Candidates wishing to present their platforms in the Newsletter must abide by all the rules and deadlines associated with the Newsletter. All candidates shall be allowed to speak concerning their platform at the meeting where the voting takes place. The ballots shall not be passed out until all candidates have had an opportunity to speak.

ARTICLE VI - CONDUCT OF BUSINESS

1. Robert's "Rules of Order" shall be followed in all matters not specifically covered in these By-Laws.
2. The order of business at a regular general meeting shall be as follows:
 - A. Circulate attendance sign in sheet
 - B Call to order
 - C. Reading of previous meeting's minutes
 - D. Treasurer's report
 - E. Committee reports
 - F. Old business
 - G. New business
 - H. Program
 - I. Adjournment

ARTICLE VII - OFFICERS

1. The officers of the association shall be as follows:
 - A. President
 - B. Vice-President
 - C. Secretary
 - D. Treasurer
2. Officers shall be elected annually.
 - A. The Board of Directors or any member in good standing shall make nominations for each office at the October general meeting of the association.
 - B. Elections for each office shall be conducted at the November general meeting of the association in accordance with Article V of these By-Laws.
 - C. Newly elected officers will assume their duties on January 1st of the calendar year following their election.
3. Duties of the association officers shall be as follows:
 - A. President
 - 1) Shall preside at all general, special, and Board meetings.
 - 2) Shall present an annual report of the work of the association.
 - 3) Shall appoint committees as required.

- 4) Shall supervise the maintenance of all books, reports, and certificates as required by law.
- 5) Shall be authorized to sign checks and to sign and submit any required local state and federal documents

B. Vice-President

- 1) Shall assist the President as requested and shall perform the duties of the President in their absence.
- 2) Shall coordinate events pertaining to sport, competition, fun-fly, contests, and other activities that promote interest and enthusiasm for the sport of radio-controlled flying.

C. Secretary

- 1) Shall maintain minutes of meetings and other records.
- 2) Shall be responsible to ensure all certificates required by local state or federal statute are submitted, and on time.
- 3) Shall serve notice to association members as required.
- 4) Shall act as official custodian of the association's records.
- 5) Shall periodically publish a roster of member in good standing.
- 6) Shall attend to all correspondence related to the association.

D. Treasurer

- 1) Shall act as custodial of all monies of the association and exercise sole responsibility for such monies and other securities and shall deposit all financial assets of the association into a regular bank or trust company.
- 2) Shall establish a regular checking account for the association to conduct business and shall establish other accounts as required.
- 3) Shall render written financial reports of the association at the general monthly meetings and as requested by the Board of Directors.
- 4) Shall be the primary person authorized to sign checks and to sign and submit local, state and federal documents.

ARTICLE VIII - BOARD OF DIRECTORS

1. The Board of Directors of the association shall be composed of seven members.

A. Chairperson --current President

- B. Director -current Vice-President
- C. Director -current Secretary
- D. Director -current Treasurer
- E. Three additional Directors elected at large from the general membership.

2. Directors shall be elected as follows.

- A. Officers elected in accordance with Article VII automatically become Directors.
- B. The three at large Directors shall be elected for three-year terms. One Director shall be replaced at each annual election. Nominations for these three Directors shall be made at the October meeting by the incumbent Board or any regular member in good standing.
- C. Election of the Directors at large shall be conducted in accordance with Article V at the November meeting of the association. Newly elected Directors shall assume their duties on the following January 1st.

3. The Board of Directors shall consider and act upon:

- A. Proposed amendments, additions, or deletions to the Constitution or By-Laws.
- B. The violation of association rules and regulations and other acts which are detrimental to the best interests of the association.
- C. Any other matters which may be brought before the Board. The Board shall conduct any required investigation or review.
- 4. All decisions or recommendations of the Board shall be supported by a majority vote of the Board.

ARTICLE IX – MISCELLANEOUS

- 1. Club contests and other events are not automatically funded and will require all CD's (contest directors) who desire to hold a contest or other club event to present their request for funding approval to the membership at a regularly scheduled meeting prior to the approval meeting